



## Application for Employment

### Applicant Information

Date of Application \_\_\_\_\_

Applicant Name:

\_\_\_\_\_

Last

\_\_\_\_\_

First

\_\_\_\_\_

Middle

Applicant Address:

\_\_\_\_\_

Street

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip

Telephone Number:

\_\_\_\_\_

Include Area Code

Email Address: \_\_\_\_\_

### Employment

Position(s) Applying For:

\_\_\_\_\_

How did you hear about us?

\_\_\_\_\_

What days and hours are you available for?

\_\_\_\_\_

If needed, are you available for overtime?

YES

NO

If hired, when are you available to start?

\_\_\_\_\_

Salary Desired?

\_\_\_\_\_

Do you have detailing experience?

YES

NO

If yes, how many years?

\_\_\_\_\_

Do you have any autobody experience?

YES

NO



**Personal Information**

Do you have reliable transportation?	YES	No
Are you at least 18 years of age?	YES	No
Are you a US citizen?	YES	NO
Do you possess a valid drivers license?	YES	NO
Drivers License Number?	_____	
	State	Number
Have you ever been at fault in a collision?	YES	NO
If so, when?	_____	
Have you had a traffic citation in the last 5 years?	YES	NO
If so, when?	_____	
Will you consent to drug/alcohol screening?	YES	NO
Have you been convicted of a criminal offense? If so, describe below.	YES	NO
_____ _____		
Will you consent to a background check?	YES	NO
Social Security Number	_____	
Do you have any conditions that may require special accommodations?	YES	NO
If so, please describe:	_____	

NOTE: Detail Lex, LLC complies with the ADA and considers reasonable accommodations measures that may be necessary for eligible applicants/employees to perform their essential functions.



Are you a veteran of the United States Military?      YES                      NO

Did you receive an Honorable Discharge?      YES                      NO

Highest Rank held? \_\_\_\_\_

**Education and Training**

High School

\_\_\_\_\_

High School Name

City

State

Year Graduated

College / University

\_\_\_\_\_

School Name

City

State

Major

Year Graduated

Vocational School / Specialized Training

\_\_\_\_\_

School Name

City

State

Major

Year Graduated

**Job Skills and Qualifications**

Please list and describe the skills you possess for the position(s) for which you are applying:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**Previous Employment**

(Please list your work history for the past 5 years, starting with the most recent.)

Employer Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Employer Phone Number: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Employer Phone Number: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_



Employer Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Supervisors Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Employer Phone Number: \_\_\_\_\_

Dates Employed: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**AT-WILL EMPLOYMENT**

The relationship between Detail Lex, LLC is referred to as "*employment at will*". This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or by Detail Lex, LLC. No representative of Detail Lex, LLC has the authority to enter into any agreement contract to the forgoing "*employment at will*" relationship. You understand that your employment is "*at will*" and you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our President or Chief Executive Officer (CEO).

Applicant Signature \_\_\_\_\_

Date: \_\_\_\_\_